

CREATIVE DESIGN SHOP

Shop fitting business based in Clayton is currently seeking an experienced Production Manager with estimating and supervisory experience to join busy shop fitting team.

The ideal candidate will have a background and qualification in cabinet making or shop fitting as well as strong industry knowledge. They will be responsible for running the factory production, site works, purchasing, preparing and the submission of quotes.

You will report to the managing director and be responsible for:

- Coordinating and delivery of multiple projects
- Reviewing and scheduling of all projects to ensure all deadlines are met
- Presentation of tenders
- Negotiating best prices with subcontractors
- Procurement of all project materials

Additional skills required:

- Understanding Microsoft office
- Knowledge of OHS
- Understanding of drawings and plans
- An understanding of market rates
- Be highly organized and have advance problem solving knowledge regarding joinery, shop fitting and cabinet making.
- To be highly motivated, able to cope under pressure managing multiple projects.

If you feel this role is for you, please forward your application (include a cover letter) to Julian Dewan. Jdewan@creative design.com.au

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